

Year 11 and 13

Dear Parents and Carers

Thank you for all the support that you are giving your sons and daughters in the build up to the Reference Tests. We fully appreciate that this is a very stressful time.

You will be aware that your sons and daughters will be completing Reference Tests in school during the last two weeks of this term. Mrs Scott-Halsey will be releasing the timetable to students this week. Once the tests are completed staff will need to mark, moderate and grade the papers before using these marks, along with other evidence to determine the final 'Teacher Assessed Grades (TAGs) for students. The final grades must be sent to the exam boards by 18<sup>th</sup> June. You will then be sent a report outlining the evidence used to inform the final grade. Mrs Scott-Halsey will be sending out more detail about the process to you all soon. We will be unable to share the final Teacher Assessed Grade that will have been awarded until the results days in August. This is Tuesday 10<sup>th</sup> August for year 13 and Thursday 12<sup>th</sup> August for year 11.

As a school we have taken the decision that the last day of formal schooling will be Friday 28<sup>th</sup> May. However, we may need to contact pupils up until Friday 18<sup>th</sup> June, if they have missed a Reference Test or not completed any of the required paperwork.

For pupils wishing to stay on to the Sixth form there will be subject based milestone work that will need completing as part of the transition process into Key Stage 5. Further information about this will follow shortly.

A handwritten signature in black ink, appearing to read 'Matt Lillie', with a stylized, cursive script.

Matt Lillie

Head of School