

Thursday 24<sup>th</sup> February 2022

Dear Parent/Guardian,

I am writing to you, regarding two very important upcoming events;

**The Year 11 Virtual Parent Interviews – Thursday the 10<sup>th</sup> March**

**AND**

**The Year 11 Information Evening on Wednesday March 30<sup>th</sup> in the school hall.**

### **The Virtual Parents' Evening;**

This letter is to invite you and your son/daughter to the events mentioned above.

This is the second Parent Interview event scheduled this academic year for Year 11 and it has been designed as an opportunity for you to hear from subject teachers on how your son/daughter performed in their recent Mock Exams, how they can prepare for the upcoming exam season and how they are progressing in their subjects.

This event will take place online, using video appointments on our Parent Evening System. Subject staff will be available for up to 3 hours a day, 9 am until 7pm, for pre-booked appointments. Please check their available times carefully when making your appointments. The attachment will also remind you of how to book appointments with your child's teachers. You can book your appointments directly via the online system, using this link, which can also be found on our website <https://saintgeorgescofe.parentseveningsystem.co.uk/>.

You must log onto a device that has a camera and microphone to make the most of these appointments. You will not be called by the school; you simply log on to the booking system and join subject appointments via your schedule. Please take some time to look at the "Top Tips" at the end of this letter.

Please be aware the online system, and not the tutor, is "in control" of the start and end times of the appointment. ***The appointment timer will start at the scheduled time not the time everyone joins the appointment so please be on time.*** When the visible countdown timer reaches zero, the video appointment will end. The teacher you are meeting with is unable to override this so, if you run out of time, please remember you can email your son/daughter's tutor with anything you were unable to discuss.

### **Year 11 Information Evening**

Secondly, we are DELIGHTED to be able to welcome you into the school hall now that restrictions have been lifted for our Year 11 Parents' Information Evening.

This event will run from 6pm-7pm and is an opportunity to learn more about:

- The exam season
- The Pre-release material for exams
- Post 16 options (we will have a trained careers advisor here to assist with any questions)
- Revision skills and tips
- How to help prepare your child for the exams

There is no need to book, please just arrive promptly to the school hall for a 6pm start and we aim to finish by 7pm.

Saint George's has an impressive record of excellent results, and this is down to the incredible hard work of staff and students alike. We cannot do this without the support of our parents and carers, as educational research indicates that students who are supported at home achieve far better than their contemporaries. Therefore, we would all appreciate your attendance to both these events,

We look forward to seeing you then,

Yours sincerely,

*Mrs S Lane*

Assistant Head Teacher  
Year 11

#### **TOP TIPS FOR THE VIRTUAL PARENTS EVENING**

- ✓ **Make sure you leave space between appointments – if you are late for an appointment, you will have less time with the teacher as the timer starts its countdown at the scheduled time regardless of attendance**
- ✓ **You cannot book appointments on the night so book as soon as you can when the booking opens**
- ✓ **Use a device with a camera and a microphone**
- ✓ **You will need to 'join the call' by being on the parent evening booking platform and clicking into the appointment at the required time**
- ✓ **Do not sit in front of a window – you will be a silhouette to the other person**
- ✓ **Prepare a couple of questions in advance to ask the teacher**
- ✓ **Keep formalities brief – the timer will get to zero quicker than you think!**
- ✓ **Focus on how your child is progressing in the subject**
- ✓ **Remember the appointment will be ended by the system not the teacher so keep an eye on the timer**
- ✓ **If you run out of time send the relevant teacher an email to ask anything you were unable to get answered in the allocated time**