



Wednesday 9th February 2022

Dear Parent/Carer

Election of three Parent Governors

We are writing to invite you to consider standing for election as a parent governor for this school or to nominate another parent to do so. From 20th March 2022 we will have three Parent Governor vacancies and we are inviting applications from both Primary and Secondary Phase to ensure all through representation on the Local Governing Board (LGB) and will seek to have at least one candidate from each phase.

As a member of Aletheia Anglican Academies Trust our school has a LGB which includes a number of categories of governors including parent governors. In our school, we have 3 parent governors who serve for a term of office of 4 years, though they may resign at any time.

Together with the Head of School, the LGB has responsibility for monitoring that the school is working within its agreed policies, whether standards are being met, and if the funding is being appropriately spent. The LGB also uses its detailed knowledge and engagement with stakeholders to ensure that their academy is being well served by the school leadership team. More specifically this will include: regular scrutiny and monitoring of the performance of the academy and, but not limited to, its Head of School, pupil outcomes and the quality of teaching, learning and assessment; ensuring compliance with Trust policies and with agreed budget constraints and parameters and determining, sustaining and celebrating the ethos and character of their academy. As a committee of the Trust Board, it has direct access to the board if there are concerns.

We hold 3 full Governing Body meetings a year in the months of September, November/December and March at 6.30pm and a Governors' Day in July which you are expected to attend, and you will also be asked to join one of the sub-committees, either Curriculum or Resources and Finance.

If you would like to stand for election, or to nominate someone else, please complete the attached form and return it to either Mr Matt Lillie (Head of Secondary Phase) or Mrs Helen Palmer (Assistant Head Primary Phase) within two weeks, i.e., by Wednesday 23rd February 2022. Each person nominated must be proposed and seconded by parents/carers who have a child at the school. Anyone standing for election is invited to provide, with his/her nomination, a short personal statement (**maximum of 100 words**). The statement should only include biographical information, your reasons for wanting to be a parent governor and the contribution you believe you can make to the governing body.

If the number of nominations received is equal, or less than, the number of vacancies, the nominees will automatically be elected as parent governors. If, however, there are more nominations than vacancies, an election will be held, and copies of the personal statements will be sent to all parents.

Two weeks will be allowed for the return of ballot papers. Each parent will have one vote for each vacancy, no matter how many children he or she has at the school.

As an appointment as a school governor will give access to children, the Trust Board has resolved that all governors undertake an Enhanced DBS (Disclosure and Barring Service) check.

We do hope you will consider standing as a governor or else nominating another parent/carers. If you would like more information about being a school governor, please contact either, the Chair of Governors, Fr. Michael Payne, any other governor at the school (contact details can be obtained from the Clerk to Governors, Mrs J Becket, Becketj@aat.uk) or one of the under-signed for more information.

Yours faithfully

Mr Matt Lillie
Head of School

Mrs Helen Palmer
Assistant Head

Mr Stephen Carey
Executive Headteacher

